



<b>TFSC Board Meeting</b>	<b>09/14/2013</b>
	<b>9:30AM</b>

<b>Attendees:</b>	<b>President : Shay Zanetti</b> <b>Vice President: Leslie Hamner</b> <b>Secretary: Patricia Furrer</b> <b>Test / Sanctions Chair: Patricia Furrer</b> <b>Membership Chair: Jane Miller</b> <b>Safe Sport Compliance Chair: Cristi Ellingford</b> <b>PR Chair: Ellie Garcia</b> <b>Jr. Rep.: Summer Furrer</b> <b>Jr. Rep.: Madison Zajac</b> <b>Alejandro Furrer</b> <b>Karen Viel</b>
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<b>Minutes</b>
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- Shay Zanetti calls the meeting to order at 9:45AM & welcomes everyone to the South Lake Tahoe Ice Arena.
- Shay Zanetti makes a motion to accept the minutes from the Executive Board Meeting held on 08/29 as presented. Karen Viel seconds the motion and the motion passes unanimously.
- First order of business: introductions. Shay Zanetti welcomes and thanks everybody for joining the board.
- Discuss and Appoint Adult/Synchro/Jr. Reps.
  1. Shay explained the difference between chair and representative (based on the USFSA rule book). The decision was to appoint them as representatives and not chairs.
  2. Ellie Garcia and Jane Miller motion to appoint Karen Viel as the Adult Rep and the motion passes unanimously.
  3. Ellie Garcia and Cristi Ellingford motion to appoint Alex Furrer as the Synchro Rep and the motion passes unanimously.
  4. Jane Miller and Ellie Garcia motion to appoint Madison Zajac and Summer Furrer as the Jr. Reps and the motion passes unanimously.
  5. Alex Furrer suggested that if in the future there is a TOI, a new rep should be appointed, as well as any other discipline/program that is started.
- Process for editing bylaws
  - Patricia Furrer sent the bylaws to the board asking for input in either paper or electronic format. The executive board will compile all the feedback received, send it back to the board for a final approval.
  - Leslie Hamner has a draft of the bylaws which already have changes, but it is a rough draft.
  - Shay Zanetti suggested that the current bylaws have process issues that do not apply to our club. They should definitely be simplified.
  - October 5<sup>th</sup> has been set as the tentative date for the executive board to meet and discuss the feedback received and send out the new revised bylaws.
  - Karen Viel suggested to remove ambiguities, what may not apply to our club, do not re-invent the wheel and keep it as close to the USFSA bylaws as possible.
  - Patricia Furrer to wait until we have the final copy of the new bylaws to send it to the entire club membership
- Directions to Chairs
  - Rulebook defines chair as head of a committee. Shay's advice to the chairs is that if the chairs feel like you need a committee, send a request to have other people involve.
    - Note: The new USFSA rulebook is out. Alex Furrer has a physical copy of it.
  - Other clubs require a minimum number of volunteer hours, but at this time the board believes that that is not necessary but instead ask for members to help with committees.
- Reports from board members:
  - President
    - Working on bringing the board up to speed, making sure that everything is in order, distributing the paperwork from the previous board to each board member.
  - Vice President
    - Leslie Hamner attended the CCIA meeting on 9/7. See attached meeting minutes provided by Leslie Hamner.
  - Treasurer
    - Approx. \$1000 in the bank account. After paying some bills, the amount will be approximately \$850.
  - Secretary
    - Bylaws will be sent to members when they are modified.
    - Meeting minutes from executive board have been posted on the TFSC website.



- Chairs:
  - Membership (Jane Miller): no updates at this time.
  - Safe Sport compliance (Cristi Ellingford):
    1. Three members of the club are required to do the online training for the Safe Sport program. Cristi Ellingford, Jane Miller and Alex Furrer will taking the training.
    2. Cristi Ellingford should be the person that will get involved in case there is a confrontational situation. **Action Item:** She will prepare a document for the club on the process.
    3. Code of conduct should be signed by all skaters.
  - PR (Ellie Garcia)
    1. Halloween Spooktacular:
      1. Finalizing the date with the rink – Currently there is a tentative date but that could be affected by other events that may come up.
      2. The show should be more like Treat St.: recognizing and getting the community involved (more business participation) with the expectation of bringing in more people to the event.
      3. Create a grandparents booth. More details coming up.
    2. Fundraising ideas
      1. Sell t-shirts at events.
    3. Proposal: Have a spotlight (lighting) for club events. This will come as a donation from a company that Ellie Garcia knows. Karen Viel mentioned that it should only be for shows, no tests/competitions to avoid distractions. This item will not stay in the rink, it will be an item that the club owns.
      1. Shay mentioned that the rink will need to approve this item.
      2. The board agrees that anything that will make the club's shows more attractive will help.
    4. For younger skaters: there are costumes that the club owns in storage.
      1. **Action Item (Shay and Patricia):** Shay will talk to Garnet to arrange when will it be a good time to go over costumes. Shay and Patricia will look at them.
        1. If the club decides not to use them, then they will become part of a fundraiser (selling them at shows/events)
        2. If they are usable, then the club will be able to loan them to skaters that need costumes.
    5. Ellie Garcia knows a seamstress (currently living in San Jose) that will be glad to put together costumes for the skaters. More information to come.
    6. Holiday Show: A date needs to be obtained
    7. Heavenly Rink: A show at the rink will be desirable; not only for little girls but adults as well.
      1. **Action Item (Leslie Hamner):** Skaters to provide guidance/lessons to people for a donation. Are there any legal implications?
      2. **Action Item(Ellie Garcia):**Work on a schedule for the skaters to do shows and to find out if they are still allowed to skate for free in the afternoon wearing the jacket's club.
  - Test/Sanction – see Senior Test item
- Adult report:
  - More ice time is needed
  - Shay talked to Shannon and would like to have a meeting with all the different chairs of the club but right now the rink's priority is to work on the schedule for the Tahoe Blue and Academy programs.
  - A consistent time is required, changing the schedule does not help to draw people to come. Currently the adult skating time is a public time, but just for adults. The price has gone up and the rink is not allowing Karen Viel to offer free lessons even though she has the necessary certifications.
- Synchro report:
  - Current schedule is Mo-Wed-Fri. We have a full jr. team (elementary school) and an almost Sr. team (middle school)
  - A tot team will be a possibility in the near future
  - The synchro coach is not a USFSA coach, right now the team is ISI (in part due to financial issues). IF the club wants to be supportive of the team, then that will have to be re-visited. An alternative is that there could be an ISI team and an USFSA team.



- An adult synchro team was suggested by Karen Viel. Alex Furrer offered his assistance to get this started.
- November 26<sup>th</sup> – Reno Outdoor Rink Opening – The team has been invited to participate again.
- Jr. Reps:
  - Madison Zajac mentioned that she prefers shows because there is less competition.
- Senior test
  - **Action Item (Magdalena):** Provide a broken down of how much a gold judge will cost to the club vs. a silver judge.
  - **Action Item (Patricia):** Obtain timeframe from Ashelen’s mom who currently requested a test session that will require three gold judges.
  - Karen Viel suggested to have a goal of two tests per year.
  - **Action Item (Patricia):** Create a graph for each skater: what are their current levels (test passed) and then consult with the coaches to see when they will be ready for their next test.
- CCIA competition in June – The competition will take place in Roseville. For more information see meeting minutes from CCIA meeting provided by Leslie.
- Halloween and December Holidays Exhibitions – see PR chair report
- Round Robin
  - Karen Viel is suggesting that the club should buy USFSA pins to recognize skaters when they pass a test. This should be part of the general fund. This was agreed by the club as a good idea.
  - Jane Miller: Are we allowed to request donations from other organizations, like Rotary Club? Alex Furrer said that this is a 5013c organization therefore any donation will be tax deductible. Currently there is no fundraiser chair, but PR chair (Ellie) would cover that.
    - Alex Furrer mentioned that there are certain skaters in the synchro team that have requested sponsorship and so far informally that has been covered by anonymous donations and by the rink providing free ice. But eventually it will be preferable to have support from the club.
  - USFSA mandates the club to have a contract with the rink.
    - **Action Item (Shay/Patricia):** Find out if the contract is still active/valid
  - Morning Skate:
    - Joannie (coach) is committed. The times arranged are Tue and Fri 6:15-7:15. This program will start next Tuesday 9/17.
    - The goal is to capture more skaters and mimic other successful clubs that have higher level skaters. Currently the synchro team has 8 middle school skaters that could participate of this program.
    - Karen Viel and Shay Zanetti suggested that to start (“Build it and they will come”) the skaters pay for a freestyle session until the program grows.
    - Eventually this will become club ice (unfortunately at this time the club can not afford it), the cost will be \$100 / hour and members should pay less than non-members.
    - Alex Furrer asked for the board to support this program, not only from the economic point of view but with volunteer, PR, and good will. Cristi and Leslie support this but at the same time Cristi suggested that this subject should be a formal subject item for next meeting.
  - Jane Miller brought up that in order to raise awareness, the club and the rink should be marketed at the community college and UNR levels. Recruiting idea for college: there is a rink 1 hr away
    - What about making a college class (Community Ed –Megan W. would be the contact person--). It will require a min of 7 skaters.
    - **Action Item (Ellie):** Follow-up on these ideas
  - Board members photos on website – so people know who they are.
    - **Action Item (all board members and reps):** each member to send their photo to Patricia to upload to website.
  - **Action Item (Patricia):** Patricia add to website adult skating classes to be held on adult skate – check rink’s schedule.
- Beach Party: tomorrow (9/15) at 11:00AM at Skyland.
- Next Meeting: TBD but it should be early November – Executive Board meeting will gather again before that to finalize the bylaws (tentatively October 5<sup>th</sup>).
- Meeting adjourned at 11:40AM.